

UR LOGO

PARTNER UNIVERSITY LOGO

Avenida de La Paz, Nº 93,  
26006 Logroño,  
La Rioja, Spain

[ADDRESS OF UNIVERSITY]

**MEMORANDUM OF AGREEMENT  
JOINT SUPERVISION OF DOCTORAL THESIS**

[DATE]

**Between**

[NAME OF PARTNER UNIVERSITY], [COUNTRY] and University of La Rioja

Represented by its Vice-Chancellor  
[NAME AND TITLE]

Represented by its Vice-Chancellor

In view of Royal Decree 1393/2007 of 29 October, on the organisation of official university education,

In view of Royal Decree 99/2011 of 28 January, regulating official doctorate programmes,

In view of the regulations on defending doctoral theses at the University of La Rioja (approved by the Governing Council on 3 November 2016).

The two signatory universities have decided to set out the terms for scientific cooperation within the framework of a doctoral thesis whose preparation and defence will be carried out under the joint responsibility of the two universities as follows:

**Article 1:** The candidate who is the subject of this agreement is [FULL NAME], born on [DATE] in [CITY], [COUNTRY].

**Article 2:** The provisional title of the thesis is:

‘-----’

The thesis is supervised by:

Dr. [NAME], [ACADEMIC POSITION] at the [DEPARTMENT/FACULTY] of [UNIVERSITY],  
[COUNTRY] and

Dr. [NAME], [ACADEMIC POSITION] at the [DEPARTMENT/FACULTY] of [UNIVERSITY],  
[COUNTRY].

Both supervisors undertake to exercise, fully and on equal terms, their duties as supervisors of the candidate.

In the event that, during the term of this agreement, either of the thesis supervisors cease to provide their services at their university, the corresponding university's substitution procedures will apply.

If no such substitution is made, the other university will denounce this agreement and terminate it, and undertake to complete the supervision of the thesis in accordance with standard procedures.

**Article 3:** Both universities recognise the legal validity of this supervision for the purposes of accreditation by means of the corresponding title of ‘Doctor by the University of La Rioja’ and the title of ‘-----’ by [NAME OF PARTNER UNIVERSITY].

Each university will issue the title of doctor in accordance with the regulations in force in their country.

In all cases, one certificate will be issued to the student by each university, and this must include the speciality or discipline, the title of the thesis, acknowledgement of the international joint supervision, the names of the co-supervisors and the names and academic positions of the members of the tribunal, as well as the date of the defence.

**Article 4:** During each year of preparation of the thesis, the student must be enrolled as a doctoral student at both universities, even though the tuition fees will be paid only at [NAME OF UNIVERSITY], where the thesis will be defended.

**Article 5:** The preparation of the thesis is shared between the two universities involved in the joint supervision. The minimum length of time at each University will be XX months at [UNIVERSITY OF ORIGIN] and XX months at [UNIVERSITY OF DESTINATION]. This length of time can be either a single stay or over several periods.

The preparation time for the thesis may not exceed XX years from the signing of this agreement.

Academic year of start of preparation of the thesis: XXXX-XXXX

Academic year of initial enrolment in the joint supervision procedure: XXXX-XXXX

**Article 6:** The procedures for thesis submission and deposit will be carried out at both institutions. The process of deposit and copying of the thesis will be in accordance with the regulations in force at the university where the defence takes place.

**Article 7:** The thesis will be written in a language approved for thesis writing at one of the two universities. The doctoral candidate must write a summary/abstract and defend an oral summary in the other language.

1. Language of writing and defence of the thesis: .....
2. Language of oral summary and written summary/abstract: .....

**Article 8:** The thesis will be the subject of a single defence at [NAME OF UNIVERSITY]. The costs of organising the defence of the thesis and the travel expenses of the members of the tribunal will be charged to this university.

**Article 9:** The tribunal which will evaluate the thesis will be appointed by mutual agreement between the two universities. Its composition will aim to comply with the regulatory requirements of both universities, and in the event of a discrepancy, those of the university where the defence takes place will apply. In all cases, at least one representative from each university must be included.

**Article 10:** The publication, usage and protection of the results of the research will be undertaken by the two institutions in accordance with the specific procedures for each country.

**Article 11:** This agreement will be valid until the completion of the activities which it regulates and while the parties involved comply with its conditions.

This agreement may be modified by means of corresponding addenda, which will be at the agreement of both universities and signed by their respective representatives.

Done at Logroño on [DATE].

PARTNER UNIVERSITY

UNIVERSITY OF LA RIOJA

---

[NAME OF THE VICE-CHANCELLOR]

[NAME OF THE VICE-CHANCELLOR]

(Signature and stamp)

(Signature and stamp)

---

DOCTORAL CANDIDATE

[FULL NAME]

Signature

---

JOINT SUPERVISORS

PARTNER UNIVERSITY

University of La Rioja

[NAME AND TITLE]

[NAME AND TITLE]

(Name and signature)

---